



REALTOR® Association of Acadiana

Weekly REALTOR®
March 30, 2009

SAFETY FIRST

Safety Tips

You might not think of your job as being dangerous, but it can be if you're not careful!

Be in the driver's seat. Always use your own car when showing a property so you stay in control. If a client insists on driving, let him take his own car and follow behind you. Also, remember to lock the doors whenever entering or leaving your vehicle to prevent criminals from attacking after you are in the car or waiting for you in the car while you are running errands.

Attention Residential Agents

Because CSS does not want to limit the number of showings a listing can have in one day, they allow multiple showings to be scheduled during the same time period. For instance, there can be more than one showing scheduled for the 10am - 10:30am time slot. If you are scheduling a showing online and someone has already scheduled a showing during the time period you would like, there will be an "X" next to the Confirmation type.

Click any day with time restrictions for details

WED	THR	FRI	SAT	SUN	MON	TUE
Mar 18 Open	Mar 19 Open	Mar 20 Open	Mar 21 Open	Mar 22 Open	Mar 23 Open	Mar 24 Open

March 18, 2009

SHOW HOURS

11:00 AM	Open
11:30 AM	OpenX
12:00 PM	OpenX
12:30 PM	Open

MLS Number _____
 Property Address _____
 Show Date: **Wednesday** March 18, 2009
 Show Time: Start 8 AM 00, End 9 AM 00
 Type: Showing Second Showing?
 Buyer's Last Name _____

Add To Showing Basket

In this example, you can see the "X" next to "Open" during the 11am-12:15pm time slots. You can schedule your showing at this time, but be aware that you may have to wait your turn when arriving at the home. Also, if you know you are double booking a listing, please give the agent who booked the home first ample time to arrive and show the home. If you are calling CSS to schedule the showing and you are the second person for that time period, the CSS representative will notify you of the double booking. Again, please give the agent who scheduled the first showing ample time to arrive and show the home.

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Attention Appraisers

SAFETY FIRST

Attention Residential agents

1004MC Appraisal Form

IMPORTANT SUPRA NOTICE

CSS Training

CSS Important Notice

CHANGED YOUR ADDRESS?

MARK YOUR CALENDAR APRIL 18TH

Affiliate Appreciation Mark Your Calendar

Landuse Toolkit workshop

Smart Selling in today's economy

Caravan Schedule

2009 Continuing Education

Membership Luncheon April 17th

Mark your Calendars:

Our next luncheon will be Friday, April 17 at the Petroleum Club. We will be honoring our 2008 Honor Society Members. In addition to honoring the Honor Society, we will have lots of entertainment.

IMPORTANT SUPRA NOTICE

Attention Supra Active Key Holders!

Your Supra Active Key invoice is currently due and must be paid before April 6th or your key will be deactivated. If you have not received your invoice, go to www.supraekey.com and click on Agent Web PAY. You will need your key number and PIN code to enter the system, create an account and view your invoice. If you have any questions, please contact Lisa at 233-0086 or Lisa@RealtorAcadiana.com.

Centralized Showing Service (CSS) Training

30-minute CSS training sessions will be offered every week immediately

The new Fannie Mae Market Conditions Addendum (Form 1004MC), which is required beginning April 1 is now available on your MLS.

Training for this form will be at **10:30 a.m., Wednesday, April 8, 2009** - Education Room/Association office.

[Click Here to Register](#)

MARK YOUR CALENDAR

Please Join Us -- Let's Build Something Together

**IMPORTANT Volunteer Meeting:
Thursday, April 2nd
2 p.m. RAA Office**

Rebuilding Together Acadiana

WORKDAY

APRIL 18, 2009

Interested in sponsoring
Breakfast or Lunch?

Email Kathy@RealtorAcadiana.com

Affiliate Appreciation - Save the Date

SAVE THE DATE!

Tuesday,

April 21st,

"After Hours" Affiliate Appreciation

Land Use Toolkit Workshop

Help your community by attending one of the 10 free Louisiana Land Use Toolkit Workshops scheduled throughout the state.

The Louisiana Land Use Toolkit is a new, free online resource that provides parishes and municipalities with example development tools they can adopt or adapt to meet their needs!

This workshop series is sponsored by the National Association of REALTORS® and supported by Louisiana REALTORS®.

**Lafayette Workshop is scheduled for
Wed, April 15, 9:00-11:30 am - Lafayette,
National Wetlands Center**

Each WORKSHOP includes:

- A discussion of the development issues, needs or concerns in your community.
- A graphic presentation of the toolkit showing changes

following the Basic MLS class. For more information or to register, email marys@realtoracadiana.com

CENTRALIZED SHOWING SERVICE (CSS)

HELP IMPROVE CSS!!!

WHEN FILING A REPORT ALWAYS INCLUDE:

- * PHONE NUMBER USED
- * TIME OF CALL
- * DATE
- * LISTING

***An email link is set up on MLS to report problems to Mary Sliman and she will contact CSS. Feedback is extremely important as is proper showing instructions from the listing agent.

***PLEASE NOTE Centralized Showing Service (CSS) will be CLOSED ON Easter Sunday, April 12th.

CHANGED YOUR ADDRESS?

Please send Email/Mailing address changes to info@RealtorAcadiana.com

that can improve your community for you as an individual and as a Realtor.

- A hands-on, interactive mapping session that will show how good planning practices and clear and consistent development tools can make a difference in your community.

For more information & details on how to register, see www.landusetoolkit.com

Smart Selling in Today's Economy

Jack Daly is an international sales trainer who regularly offers his seminars for \$500 per attendee. SME and Business Report are bringing Jack Daly to town with for a 1/2 day seminar for \$75 including breakfast and lunch.

**Smart Selling in Today's Economy
with Jack Daly
Thursday, April 9th
8:30am-1:00pm
Crowne Plaza
Baton Rouge**

Do you and your sales team have a strategy? Looking to bone up on your sales process and management? Need a good dose of motivation? If you answered "YES" to any of these questions, you won't want to miss this ONCE-IN-A-LIFETIME experience with INTERNATIONALLY known coach, trainer, and speaker - Jack Daly. Jack Daly teaches field-proven, added-value strategies for productivity improvement while bonding long-term client relationships. Order your tickets today!
Guests who are not SME-GBR Members:
\$75 Full Day
\$49 Breakfast Only \$35 Luncheon only

[Click Here to Register](#)

Suggested Caravan Schedule

Check front page of MLS for weekly caravan schedule.
www.lbrmls.com

2009 Continuing Education -

***LREC will no longer offer continuing education.

***In 2009 TWELVE (12) hours of continuing Education are required for license renewal.

RAA EDUCATION POLICY: MOST education courses are free of charge but there will be a \$25 cancellation fee for no shows if you do not cancel 24 hours prior to the class. Cancellations must be writing. (May be emailed). If cancellation fee is not paid within 30 days after notification, MLS privileges will be suspended until the fee is paid.

***Real Estate license numbers are required.

(HAVE YOUR LICENSE NUMBER AVAILABLE AT ALL EDUCATION CLASSES. IT IS REQUIRED FOR CERTIFICATES.)

***To Register: Kathy@RealtorAcadiana.com unless otherwise indicated.

April 7th "Advanced MLS"
 8:30 - 12:30 Iberia Bank New Iberia - Admiral Doyle
 Instructor: Janice Hebert
 "Professional Standards/Code of Ethics"
 1:00 - 5:00 Iberia Bank New Iberia - Admiral Doyle
 Instructor: Eloise Gauthier

April 21st "Residential Agreement" -LREC Mandatory" 4 CE hrs
 9:00 - 1:00 RAA Office

April 28th "Professional Standards/Code of Ethics" 4 CE hrs

April 30th Basic MLS 2 C.E. Hrs 9:00 - 11:00 RAA Office
 Instructor: Janice Hebert

May Post Licensing
 May 14th "Residential Agreement" -LREC Mandatory" 4 CE hrs
 1:00 - 5:00 RAA Office

June 9th "Professional Standards/Code of Ethics" 4 CE hrs
 8:30 - 12:30 RAA Office

July 14th "Professional Standards/Code of Ethics" 4 CE hrs
 8:30 - 12:30 RAA Office

July 21st "Residential Agreement" -LREC Mandatory" 4 CE hrs
 9:00 - 1:00 RAA Office

August 18th "Professional Standards/Code of Ethics" 4 CE hrs
 8:30 - 12:30 RAA Office

September 22th "Professional Standards/Code of Ethics" 4 CE hrs
 8:30 - 12:30 RAA Office

September 24th "Residential Agreement" -LREC Mandatory" 4 CE hrs
 1:00 - 5:00 RAA Office

October 13th "Residential Agreement" -LREC Mandatory" 4 CE hrs
 1:00 - 5:00 RAA Office

October 22nd "Business Ethics & Legal Liabiities"
 9:00 - 1:00 RAA Office

October 27th "Professional Standards/Code of Ethics" 4 CE hrs
 8:30 - 12:30 RAA Office

November Post Licensing
 November 10th "Residential Agreement" -LREC Mandatory" 4 CE hrs
 9:00 - 1:00 RAA Office

December 1st "Professional Standards/Code of Ethics" 4 CE hrs
 8:30 - 12:30 RAA Office

December 8th "Residential Agreement" -LREC Mandatory" 4 CE hrs
 8:00 - 12:00 RAA Office

December 8th "Residential Agreement" -LREC Mandatory" 4 CE hrs
 1:00 - 5:00 RAA Office

DESIGNATION Classes offered at RAA Office --Presented by Louisiana REALTORS
For more information and To Register:1-800-266-8538 or online www.Realtors.org
***50% Tuition reimbursement for all NAR approved designation courses.

June 10 & 11th ABR Instructor: Lynn Madison
June 12th REBAC (ABR Elective) Instructor: Lynn Madison

August 6 & 7th CRS 210 Contact Kathy@RealtorAcadiana.com

Quick Links

[RAA Website](#) [MLS](#) [CSS](#)

[Forward email](#)

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REALTOR® Association of Acadiana | 1819 W. Pinhook Ste. 115 | Lafayette | LA | 70508