

# REALTOR® Association of Acadiana



Weekly REALTOR®  
October 20, 2008

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MLS Maintenance Class  
Added

**The Maintenance Menu  
(What, Where and How)  
Thursday, November 13  
10 a.m. - 12 Noon  
RAA Education Room  
2 Hrs. CE Credit**

To Register Email  
[Kathy@RealtorAcadiana.com](mailto:Kathy@RealtorAcadiana.com)

This class is offered especially for support personnel and REALTORS who enter their listings into the MLS. Some of the topics covered will be: Common Input Errors, Cloning

## JOIN US THIS WEDNESDAY - GUMBO COOK-OFF



**RAA OFFICE WILL CLOSE AT 2 p.m.  
ON**

WEDNESDAY, OCTOBER 22ND  
For the Gumbo Cook-OFF  
MLS Emergency Pager Number 337-268-0168

**Hope to SEE YOU THERE!**

**\$5 per person for  
"all-you-can-eat" gumbo.  
Tickets Available at the Door.**

**PLEASE JOIN US --  
BRING YOUR FAMILY, BRING YOUR FRIENDS BRING YOUR  
CLIENTS!!!**

**RAA's 18th Annual Gumbo Cook-off  
Wednesday, October 22nd  
4:00 - 7:00 p.m.  
Parc International.**

The theme is "Haunting in the Parc" and there will be a **Costume Contest for children this year! (Judging @ 6:30 p.m.)**

Jamie Bergeron and the Kickin' Cajuns will provide entertainment.

For more information email [Lisa](mailto:Lisa) or call 233-0086.

Endangered GRI Course Scheduled -  
Wednesday, November 19th

Listings, Adjusting Map Locations, Adding Photos and other Media plus lots more. . . .  
**Avoid Costly Fines. .**

#### Upcoming Meetings

Tuesday, Oct. 28th  
Budget & Finance  
9:00 a.m.

Wednesday, Oct. 29th  
Commercial Committee  
2:00 p.m.

Thursday, Nov. 13th  
Board of Directors  
9:00 a.m.

Continuing Education -  
8 HRS. in One Day

**TUESDAY, December 2nd**  
RAA Office

2008 Mandatory class  
Agency Relations in  
Real Estate Transactions  
8:30 a.m. -12:30 p.m.  
Instructor: Eloise Gauthier

and/or

Purchase Agreement  
1:00 - 5:00 p.m.  
Instructor:  
Joey Babineaux

TO REGISTER: EMAIL  
[Kathy@RealtorAcadiana.com](mailto:Kathy@RealtorAcadiana.com)

#### Caravan Schedule

October 22 - B, C, D,  
St. Martin, St. Landry

October 29 - OPEN

Check front page of MLS for  
weekly caravan schedule.  
[www.lbrmls.com](http://www.lbrmls.com)

Centralized Showing  
Service (CSS) Training

**CSS TRAINING**  
RAA Office

**NEED A MINIMUM OF 20 REGISTERED  
BY OCTOBER 31ST**

### Risky Business & Goal Setting

Date: Wednesday, 11/19/2008

1 GRI Credit

Time: 8:00 AM - 5:00 PM

Offered by Louisiana REALTORS  
RAA OFFICE

For more information, contact:

Amy Phuphanich 1-800-255-8538 or [Amy@larealtors.org](mailto:Amy@larealtors.org)

[To Register Online](#)

Member Registration (21 days prior to class) \$120

Member Late Registration \$140

Non-Member Registration \$215

Basic Outlook Class Offered

### Basic Microsoft Outlook Class

Location: RAA Office

Seating is Limited

**Thursday, October 23rd 2pm - 4pm**

**Tuesday, October 28th 10am - 12pm**

To Register Email:

[MaryS@RealtorAcadiana.com](mailto:MaryS@RealtorAcadiana.com)

Topics to be covered:

- Sending/Receiving E-mails
- Managing your Mail
- Using the Contact function
- Working with the Calendar function
- Creating, managing and completing Tasks
- Using the Notes function

**\*\*All versions of Microsoft Outlook will be discussed.**

**\*\*Feel free to bring your laptops with your personal email and Outlook program.**

**\*\*Users of Outlook Express are welcome to attend.\*\***

**Be sure to indicate what email program you are using and/or what version of Outlook you use.**

*EDUCATION POLICY: MOST education courses are free of charge but there will be a \$25 cancellation fee for no s hows if you do not cancel 24 hours prior to the class. Cancellations must be in writing. If cancellation fee is not paid within 30 days after notification, MLS privileges will be suspended until the fee is paid.*

Attention Commercial Agents

**Commercial Agency &  
Purchase Agreements**

**Please RSVP:**  
[Kathy@RealtorAcadiana.com](mailto:Kathy@RealtorAcadiana.com)  
**SEATING LIMITED**

Wednesday, October 29  
 10 a.m.  
 OR 2 p.m. .  
 Thursday, October 30  
 10 a.m.  
 OR 2 p.m.  
 Friday, October 31  
 9 a.m.

[Showing Instruction Form](#)  
[CSS Website](#)

#### FHA Toolkit Offered by NAR

NAR is giving you the all-new FHA Toolkit online for FREE to help you get clients the financing they need in a credit-strapped environment. They have also launched a new page on our web site, NAR Helps You Navigate the Current Economy, where you can find dozens of great products and resources, like the FHA Toolkit, for free or at a steep discount.

Just go to:  
[Realtor.org/NARHelpsYou](http://Realtor.org/NARHelpsYou) for links to these great programs and products. They will be adding more resources in the weeks and months ahead, so please check back often.

#### Quick Links

[RAA Website](#)  
[MLS](#)  
[CSS](#)

#### 2008 Continuing Education Schedule

**RAA EDUCATION POLICY: MOST education courses are free of charge but there will be a \$25 cancellation fee for no shows if you do not cancel 24 hours prior to the class. Cancellations must be in writing. If cancellation fee is not paid within 30 days after notification, MLS privileges will be suspended until the fee is paid.**

\*\*\*To Register: [Kathy@RealtorAcadiana.com](mailto:Kathy@RealtorAcadiana.com) unless otherwise indicated.

\*\*\*All classes held at the RAA office unless otherwise indicated.

\*\*\*Real Estate license numbers are required for all continuing education credit.

## (Commercial Alternative for Mandatory Topic 2008)

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Space is limited - Email: [Amy@Larealtors.org](mailto:Amy@Larealtors.org) or  
[Click Here to Register Online](#)

**OCTOBER 28, 2008**

**REALTOR® Association of Acadiana**

**Registration: 8:30 am**

**Course: 9:00 am - 1:00 pm**

**Lunch sponsored by:**

**Olson & O'Neill/Prime Title**

\$30 REALTOR® Members (\$40 at the door)

\$45 non-REALTOR® member licensees (\$55 at the door)

#### LR Disaster Relief Fund Application Deadline - October 31

As you know, Hurricanes Gustav and Ike made landfall in Louisiana last month, and many of our REALTORS were affected. In response, LR activated its Disaster Relief Fund to assist members of the statewide REALTOR family with damages and financial hardship incurred from the storms.

The Disaster Relief Fund Committee has already reviewed several applications and awarded funds. The committee members would like to ensure that all REALTORS who need assistance have the opportunity to submit an application and receive financial support.

If you would like to submit an application, please visit the [Online Emergency Resource section](#) on the [larealtors.org](http://larealtors.org) website. There you can download the guidelines and application. Please note that all applicants must read the guidelines prior to submission. Incomplete applications will not be reviewed.

Applications must be submitted to Louisiana REALTORS by October 31st. Please contact [Shelly Bateman](#) at 800-266-8538 if you have any questions or would like additional information.

#### Real Estate Forms

Real Estate Forms can be downloaded free of charge from the REALTOR side of the RAA Website: [www.RealtorAcadiana.com](http://www.RealtorAcadiana.com) or can be purchased at Lowry's Printing Company 2004 W. Pinhook Road 337- 261-0139

Oct. 28th	Commercial Agency&Purchase Agreement(Commercial Alternative for MandatoryTopic2008) RAA Office Louisiana REALTORS® To Register call 1-800-266-8538	
Nov. 11th	Code ofEthics	4 CE hrs.8:30 - 12:30
Nov. 13th	MLS The Maintenance Menu	2 CE hrs. 10-12
Nov. 18th	2008 LREC Mandatory Agency Relations	4 CE hrs.10 - 2
Nov. 19th	GRI Goal Setting & Time Management - LAREALTORS® Lynn Madison	RAA Office
Dec.2nd	2008 LREC Mandatory Agency Relations	4 CE hrs.8:30 -12:30
<b>AND</b>	"Purchase Agreement"	4 CE hrs. 1:00 - 5:00
Dec. 9th	Code of Ethics	4 CE hrs.8:30- 12:30

Kathy Yates, Communication Director  
REALTOR® Association of Acadiana  
[Kathy@RealtorAcadiana.com](mailto:Kathy@RealtorAcadiana.com)

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